

# CENTRAL NEW JERSEY COUNCIL - LOCAL TOUR PERMIT APPLICATION

FOR TRIPS AND CAMPS UNDER 500 MILES ONE WAY

**PLEASE RETURN BY: FAX** \_\_\_\_\_ **Attn To:** \_\_\_\_\_ **MAIL [ ] UNIT SADDLEBAG [ ]**  
**This application must be filed with CNJC two weeks in advance of scheduled activity** for proper clearance. If destination is 500 miles or more one way or outside the USA (local council camp excepted), use National Tour Permit Application, No. 4419C. If backcountry trip, be sure to know BSA Wilderness Use Policy.  
 Type of Unit \_\_\_\_\_ No. \_\_\_\_\_ Town \_\_\_\_\_ District \_\_\_\_\_ hereby applies for a permit and submits plans herewith for a trip from \_\_\_\_\_, 20\_\_\_\_, to \_\_\_\_\_, 20\_\_\_\_. Permit covers all travel between \_\_\_\_\_ and \_\_\_\_\_  
Date Starting Point Date Destination  
 \_\_\_\_\_ Give itinerary if tour; or destination if camp, including route description for reaching campsite (for long trip attach map indicating route and overnight stops).

**Type of Trip:** [ ] One day [ ] Touring Camp [ ] Short-term camp [ ] Long-term camp [ ] Where swimming or boating is included in the program (Cubs are excluded from trips with moving-water), *Safe Swim Defense*, and/or *Safety Afloat*, standards are to be followed. [ ] If climbing/rappelling is included in the program, *Climb on Safely* must be followed. At least one adult must be trained in CPR from any recognized agency for Safety Afloat and Climb on Safely. At least one adult on a pack overnighiter must have completed BALOO. Effective for tours on January 1, 2009, at least one adult must have completed Planning and Preparing for Hazardous Weather training. **Leadership and personnel:** Boy Scouts of America policy requires at least two adult leaders on all camping trips and tours. Coed Venturing crews must have both male and female leadership. The adult leader in charge of this group must be at least 21 years old. **Youth Protection Training/ Venturing Youth Protection:** All registered adults participating in any nationally conducted event or activity must have completed the BSA Youth Protection Training. At least one registered adult who has completed BSA Youth Protection Training must be present at all other events and activities that require a tour permit.

One adult in the group must be trained as outlined above.

NAME	AGE	Safe Swim Defense expiration date (2 yrs from date taken)	Safety Afloat expiration date (2 yrs from date taken)	Climb on Safely Date taken
NAME	AGE	CPR training	Agency	Expiration Date
NAME	AGE	Date BALOO training completed (for cub overnight camping)	Planning/Preparing Hazardous Weather training expiration – req'd as of 1/2009 (2 yrs from date taken)	Youth Protection expiration (2 years from date taken)
NAME	AGE	NRA Instructor and/or RSO		
		[ ] Rifle [ ] Shotgun [ ] Pistol [ ] Range Safety Officer [ ] Muzzle-loading rifle [ ] Muzzle-loading shotgun		

**FORM MUST BE COMPLETE TO BE APPROVED**

Mode of transportation: [ ] Car [ ] RV [ ] Bus [ ] Boat [ ] Canoe [ ] Train [ ] Hiking [ ] Truck [ ] Other \_\_\_\_\_  
 (The beds of trucks and camper trucks are approved for equipment only – passengers are allowed only in the cab.)

Tour will include approximately \_\_\_\_\_ youth members and \_\_\_\_\_ adults. Have parents' approvals been secured? \_\_\_\_\_. It is the tour leader's and unit committee member's understanding that all drivers, vehicles, and insurance coverages will meet the national requirements as listed on the reverse side of this application.

Tour leader's name \_\_\_\_\_ Age \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Print clearly

Address \_\_\_\_\_  
 [ ] Youth Protection Training [ ] Venture Youth Protection Training: Date Completed \_\_\_\_\_ (Training expires in 2 years.) **Attach copy of card.**

I have in my possession a copy of Guide to Safe Scouting and have read it. \_\_\_\_\_  
(Tour Leader's signature)

Assistant tour leader's name \_\_\_\_\_ Age \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_  
 [ ] Youth Protection Training [ ] Venture Youth Protection Training: Date Completed \_\_\_\_\_ (Training expires in 2 years.) **Attach copy of card.**

Signed by member of unit committee

Signed by tour leader

**COMPLETE IF DRIVER WILL BE TRANSPORTING YOUTH OTHER THAN THEIR OWN**

It is the tour leader's and unit committee member's understanding that all drivers, vehicles and insurance coverage will meet the national requirements as listed below. The Boy Scouts of America policy requires two adult leaders on all camping trips and tours. Tour leader in charge must be at least 21 years of age and be a registered volunteer. Attach additional sheet if necessary.

Kind Year And Make Of Vehicle	# of Occupants	Owner's Name	Driver's License Number	Will Everyone Wear A Seatbelt?	Public Liability Insurance Coverage		
					Public Liability		Property Damage
					Each Person	Each Accident	
					\$	\$	\$
					\$	\$	\$
					\$	\$	\$

If vehicle to be used is designed to carry more than fifteen persons (including driver) the driver must have a commercial driver's license.

C.D.L. Expiration Date: \_\_\_\_\_ Name: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Permit No: \_\_\_\_\_  
 Date Issued: \_\_\_\_\_  
 Approved by: \_\_\_\_\_

NOT OFFICIAL UNLESS  
 CNJC STAMP  
 APPEARS HERE

DATE FAXED \_\_\_\_\_  
 DATE MAILED \_\_\_\_\_  
 DATE FILED \_\_\_\_\_

**FORM MUST BE COMPLETE TO BE APPROVED**

## INSURANCE

**All vehicles MUST be covered by a public liability and property damage liability insurance policy.** The amount of this coverage must meet or exceed the insurance requirements of the state in which the vehicle is licensed. (It is recommended, however, that coverage limits are at least 50,000/\$100,000/\$50,000). Any vehicle carrying ten (10) or more passengers is **required** to have limits of \$100,000/\$300,000/\$100,000. In the case of rented vehicles the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle. All vehicles used in travel outside the United States must carry a public liability and property damage liability insurance policy that complies with or exceeds the requirements of that country.

## TRANSPORTATION

1. You will enforce reasonable travel speed in accordance with state and local laws in all motor vehicles.
2. If by a motor vehicle:
  - a) Driver Qualifications: All drivers must have a valid driver's license and be at least 18 years of age. Youth Member Exception: when traveling to an area, Regional or National Boy Scout activity or any Explorer event under the leadership of an adult (21+) tour leader, a youth member at least 16 years of age may be a driver, subject to the following conditions: (1) Six months' driving experience as a licensed driver (time on a

learner's permit or equivalent is not to be counted); (2) no record of accidents or moving violations; (3) parental permission has been granted to a leader, driver, and riders; (4) a 21-year-old licensed driver must be a passenger in the vehicle.

b) Driving time is limited to a maximum of 12 hours and must be interrupted by frequent rest, food and recreation stops.

c) Seat belts are provided and must be used by all passengers and driver. Exception: A school or commercial bus.

d) Passengers will ride only in cab if trucks are used.

## OUR PLEDGE OF PERFORMANCE

1. We will use the Safe Swim Defense in any water activity.
2. We will use trucks only for transporting equipment – no passengers except in the cab. All passenger cars, station wagons, recreational vehicles, and cabs of trucks will have a seat belt for each passenger.
3. We agree to enforce reasonable travel speed (in accordance with national, state, and local laws) and use only vehicles that are in safe mechanical condition.
4. We will be certain that fires are attended at all times.
5. We will apply for a fire permit from local authorities in all areas where it is required.
6. We will at all times be a credit to the Boy Scouts of America and will not tolerate rowdyism or un-Scout-like conduct, keeping a constant check on all members of our group.
7. We will maintain high standards of personal cleanliness and orderliness and will operate a clean and sanitary camp, leaving it in a better condition than we found it.
8. We will not litter or bury trash, garbage, or tin cans. All rubbish that cannot be burned will be placed in a tote-litter bag and taken to the nearest recognized trash disposal or all the way home, if necessary.

9. We will not deface trees, restrooms, or other objects with initials or writing.
10. We will respect the property of others and will not trespass.
11. We will not cut standing trees or shrubs without specific permission from the landowner or group.
12. We will collect only souvenirs that are gifts to us or that we purchase.
13. We will pay our own way and not expect concessions or entertainment from any individual or group.
14. We will provide every member of our party an opportunity to attend religious services on the Sabbath.
15. We will observe the courtesy to write thank-you notes to persons who assisted us on our trip.
16. We will, in case of backcountry expedition, read and abide by the Wilderness Use Policy of the BSA.
17. We will notify, in case of serious trouble, our local council service center, our parents or other local contact.
18. If more than one vehicle is used to transport our group, we will establish rendezvous points at the start of each day and not attempt to have drivers closely follow the group vehicle in front of them.