

The Central New Jersey Council must commit financial resources to employ staff, purchase supplies, and prepare for summer camp operations. Participants are, therefore, expected to make a financial commitment to attend.

When a refund request is received, it is approved by the Program Director and then submitted to the Accounting Specialist for payment. Refund checks are processed at the end of the month so please allow 30-45 days for the process to be completed. Refund requests received after June 15th will be processed in September.

Year-round Camp Refunds - All fees are non-refundable, but are transferable to another available date as follows:

- 50% of fee transferable if written cancellation is received 15 days prior to expected arrival date.
- 100% of fee transferable if cancelled due to weather or by CNJC authorized personnel.
- 100% of fee transferable if written cancellation received 30 days prior to expected arrival date.

Pro-rated Refunds – A pro-rated refund request will be granted for a camper who leaves camp for medical reasons. Home-sickness is NOT considered a refundable medical reason. The camper's illness must be certified by the camp health officer. In such cases, the camper will receive a pro-rated refund for the unused portion of the camp fee if the medical excuse is not due to horseplay or negligence on the part of the camper.

Troop Refunds – Troops are required to pay a \$100 deposit to hold the campsite for their use. The \$100 deposit is applied towards the troop's total registration fees and is non-refundable or transferable in the event the troop fails to attend camp.

- Individual campers within the Troop who request a refund are subject to the refund policy for individual campers.

Individual Camper's Refunds – Individual camper requests for a refund will be reviewed following the policy for the camp they are registered in.

- Day Camp: The first \$25.00 of any fee paid is non-refundable. Full payments are transferable to other Scouts (with a note from the parents/guardians transferring the fee) until June 15th. The balance of the fee is refundable for the following reasons: illness requiring medical attention, summer school, or family emergency. Refund requests MUST be in writing, include proof (i.e., a letter from a school official or doctor), and be received at the Council Office no later than August 31st.

- Tot-lot fee of \$35 per family of day camp volunteer for 5-day camp program is non-refundable and not pro-rated.
- Cub/Parent Weekend: There are no refunds available for this weekend program; however, your fee may be transferred to another cub/parent twosome in your pack (with a note from the parents/guardians transferring the fee) until June 15th.
- Mini-Resident Camp: The first \$25.00 of any fee paid is non-refundable. Full payments are transferable to other Scouts (with a note from the parents/guardians transferring the fee) until June 15th. The balance of the fee is refundable for the following reasons: illness requiring medical attention, summer school, or family emergency. Refund requests **MUST** be in writing, include proof (i.e., a letter from a school official or doctor), and be received at the Council Office no later than August 31st.
- Webelos Resident Camp: The first \$50.00 of any fee paid is non-refundable. Full payments are transferable to other Scouts (with a note from the parents/guardians transferring the fee) until June 15th. The balance of the fee is refundable for the following reasons: illness requiring medical attention, summer school, or family emergency. Refund requests **MUST** be in writing, include proof (i.e., a letter from a school official or doctor), and be received at the Council Office no later than August 31st.
- Boy Scout Resident Camp (including Provisional Campers): The first \$50.00 of any fee paid is non-refundable. Full payments are transferable to other Scouts (with a note from the parents/guardians transferring the fee) until June 15th. The balance of the fee is refundable for the following reasons: illness requiring medical attention, summer school, or family emergency. Refund requests **MUST** be in writing, include proof (i.e., a letter from a school official or doctor), and be received at the Council Office no later than August 31st.
- Advanced Rifle Camp: The first \$50.00 of any fee paid is non-refundable. Full payments are transferable to other Scouts (with a note from the parents/guardians transferring the fee) until June 15th. The balance of the fee is refundable for the following reasons: illness requiring medical attention, summer school, or family emergency. Refund requests **MUST** be in writing, include proof (i.e., a letter from a school official or doctor), and be received at the Council Office no later than August 31st.
- NYLT: The first \$50.00 of any fee paid is non-refundable. Full payments are transferable to other Scouts (with a note from the parents/guardians transferring the fee) until 2 weeks before the course. The balance of the fee is refundable for the following reasons: illness requiring medical attention, summer school, or family emergency. Refund requests **MUST** be in writing, include proof (i.e., a letter from a school official or doctor), and be received at the Council Office no later than 2 weeks prior to the course.